

June 5, 2019

Dear Parents of Students Grades 9-12:

As the school year quickly draws to a close, Monday, June 17<sup>th</sup> will be the last day of regular scheduled classes. Local and State Exams will commence on Tuesday, June 18<sup>th</sup>. Please find enclosed a copy of the Final Exam Schedule. Please note that should your child have an AM and PM exam on the same day, please be advised that your child can stay in the building between the two testing sessions. The cafeteria will be serving breakfast and lunch from an abbreviated menu.

In order to make the school as safe as possible and to adhere to the New York State Education Department (NYSED) guidelines during exams, we will be continuing the safety and security plans for finals and Regents exams. All electronic devices will be collected in the testing site by the testing proctor until the student is dismissed from their exam. All backpacks, pocketbooks, etc. must be left in a location designated by the testing site proctor. It is recommended that non-essential items and valuables be left at home.

Homeroom will be extended 5 minutes on **Monday, June 17<sup>th</sup>** to allow students time to clean out their lockers. At the close of school on Monday, June 17<sup>th</sup> the lockers throughout the entire 7-12 building will be sealed prior to the Regents examinations; therefore, students should not leave any school or personal belongings in their lockers after 3:00 p.m. on June 17<sup>th</sup>.

**Transportation Information:**

Starting on **Tuesday, June 18<sup>th</sup>**, bus transportation will be at the regular scheduled time; buses will leave school at 11:25 a.m. each day in addition to the regularly scheduled PM dismissal and late buses. Students with afternoon exams have two (2) options for transportation: take the bus to school in the morning and wait in the cafeteria until their PM exam or provide their own transportation.

In closing, let me take this opportunity to thank all of our families for their continued support of our school community.

Sincerely,

Thomas Martin  
Interim Principal

TA/II